# TENDER BID DOCUMENT

**THE SOUTH INDIA TEXTILE RESEARCH ASSOCIATION**
**13/37, Avinashi Road, Civil Aerodrome Post**
**Coimbatore – 641014**
Phone: (0422) 2574367–8–9, 6544188, 4215333, Fax: (0422) 2571896, 4215300
E-mail: purchase@sitra.org.in; Website: www.sitra.org.in

Tender in sealed cover is invited by SITRA from reputed road / civil contractors for road laying work at SITRA campus.

| S. No. | Tender No. | Description | EMD |
|---|---|---|---|
| 01 | **SITRA / ADMIN / CIVIL / 002 / 2026** (Two Part) | **RCC Road Laying Work in SITRA premises** | **Refer Tender documents** |
| Note:- specification and details, terms & conditions as per tender document | | | |

Tender document is available on SITRA website www.sitra.org.in. Interested tenderers may download the tender document from the website and submit their offers along with the prescribed EMD cost in the form of CROSSED DEMAND DRAFT drawn in favour of "**The South India Textile Research Association (SITRA)**" payable at Coimbatore as per details given in the Tender Notification.

Hard copies of the tenders with all necessary enclosures should be addressed to: **The Director, The South India Textile Research Association (SITRA)**, 13/37, Avinashi Road, Civil Aerodrome Post, Coimbatore – 641014, Tamilnadu, India.

| | |
|---|---|
| Tender Fee | Not applicable |
| Last date for issue of Tender forms | 25.11.2026 up to 16.00 Hrs. |
| **Last date for submission of Tender** | **26.11.2026 up to 16.00 Hrs.** |
| Tender opening date | To be informed |

At any time prior to the deadline for submission of bids, SITRA may amend the Bidding Documents by issuing addendum on the website. Prospective bidders are advised to keep themselves apprised of the same by visiting SITRA's website.

Director, SITRA reserves the right to reject any or all tenders without assigning any reason thereof.

Sd/-
Director, SITRA

# CHAPTER 1 – NOTICE INVITING TENDER

**THE SOUTH INDIA TEXTILE RESEARCH ASSOCIATION**
**13/37, Avinashi Road, Civil Aerodrome Post**
**Coimbatore – 641014**
Phone: (0422) 2574367–8–9, 6544188, 4215333, Fax: (0422) 2571896, 4215300
E-mail: purchase@sitra.org.in
Website: www.sitra.org.in

**Tender No. SITRA / ADMIN / CIVIL / 002 / 2026 Dated 20.11.2026**
**Tender Due: 16.00 Hrs on 26.11.2026**
**Tender Opening: To be informed**

Dear Sir,

Please submit your sealed quotation, in the Tender Form enclosed herewith along with the required details, super-scribed with our Tender No. and Due Date for the supply of the following items as per the specifications and terms & conditions mentioned in the tender document.

| S. No. | Description of the work |
|---|---|
| 1 | **RCC Road Laying Work in SITRA premises** |

- Delivery at: SITRA, Coimbatore

Specific Terms: Refer tender documents

**INSTRUCTION TO BIDDERS**:
Please submit your offer in **Two Parts**: (i) **Technical & Commercial Bid** (ii) **Price Bid**

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**Director, SITRA**

# CHAPTER 2 – TECHNICAL SPECIFICATIONS

**REFER: ANNEXURE I**

**(BILL OF QUANTITIES)**

## CHAPTER 3 – GENERAL TERMS & CONDITIONS OF TENDER DOCUMENT

1. THE ROAD WIDTH SHALL BE 4.50 METERS.
2. THE QUANTITIES GIVEN ARE APPROXIMATE. BILL HAS TO BE RAISED ON ACTUAL MEASUREMENTS, CHECK MEASURED BY SITRA ENGINEERS.
3. THE CONTRACTOR HAS TO ENTER INTO AN AGREEMENT WITH SITRA ON FINALISATION OF CONTRACT.
4. THE CONTRACTOR SHOULD INDEMNIFY THE SITRA MANAGEMENT FROM CLAIMS OF HIS WORKMEN (OR) OTHER AGENCIES FOR ANY INJURIES TO MEN AND DAMAGES TO ANY OBJECT/EQUIPMENT/MACHINERY ETC., OCCURRED DURING EXECUTION OF THE WORK.
5. THE CONTRACTOR HAS TO INSURE HIS WORKERS UNDER WORKMEN COMPENSATION ACT, AND SUBMIT A PROOF COPY TO SITRA.
6. THE WORK ORDER WITH AGREED BOQ AND CORRECTED RATES, THE CONDITIONS OF CONTRACT TO BE PART OF THE AGREEMENT.
7. THE BASIC RATES ADOPTED FOR CEMENT, JELLY, SAND ETC., SHOULD BE MENTIONED IN THE QUOTE LETTER.
8. THE HIKE IN COST OF MATERIALS, CHARGES FOR MACHINERY UP TO 3% ON ADOPTED BASIC RATES SHOULD BE ABSORBED BY CONTRACTOR. ANY FURTHER INCREASE MORE THAN 3% WILL BE COMPENSATED AFTER SUBMITTING PROOF.
9. CEMENT USED SHOULD BE OF 43 GRADE, AND CEMENT BRAND TO BE USED SHOULD BE MENTIONED IN THE QUOTE LETTER.
10. THE CEMENT USED HAS TO BE FRESH… LESS THAN 45 DAYS FROM THE DATE OF MANUFACTURING/PACKING.
11. THE BIDDERS HAVE TO ATTACH A DEMAND DRAFT OR BANK GUARANETEE DRAWN IN FAVOUR OF "THE SOUTH INDIA TEXTILE RESEARCH ASSOCIATION (SITRA), COIMBATORE" FROM ANY SCHEDULED BANK FOR Rs.2,00,000/- (RUPEES TWO LAKHS ONLY) VALUE AS EMD. THE EMD OF UNSUCCSSFUL BIDDERS WILL BE RETURNED IMMEDIATELY AFTER FINALISATION OF CONTRACT.
12. THE PERIOD OF EXECUTION SHOULD NOT BE MORE THAN 90 SITRA WORKING DAYS FROM THE DATE OF TAKING OVER THE SITE.
13. ON SIGNING THE AGREEMENT AN ADVANCE OF 10% WILL BE PAID ON THE VALUE OF WORK ORDER LESS GST. PAYMENTS WILL BE MADE AS PER AGREED TERMS AND CONDITIONS IN THE CNTRACT, FOR PART BILLS AND FINAL BILLS.
14. PART BILLS OF VALUE NOT LESS THAN 10 LAKHS CAN BE SUBMITTED BY THE CONTRACTOR, WHICH WILL BE PAID WITHIN 15 DAYS OF SUBMISSION.
15. A PENALTY OF 3% OF VALUE OF UNFINISHED WORK WILL BE LEVIED PER DAY OF DELAY, IF THE WORK IS NOT COMPLETED WITHIN 90 SITRA WORKING DAYS.
16. THE CONTRACTOR HAS TO ARRANGE FOR GOOD QUALITY WATER FOR CONCRETE WORKS AT HIS COST.
17. POWER FOR LIGHTING IF NEEDED WILL BE PROVIDED BY SITRA AT ONE POINT. FOR MACHINERY, THE CONTRACTOR HAS TO MAKE HIS OWN ARRANGEMENTS AT HIS COST.
18. POWER FOR LIGHTING IF NEEDED WILL BE PROVIDED BY SITRA AT ONE POINT. FOR MACHINERY, THE CONTRACTOR HAS TO MAKE HIS OWN ARRANGEMENTS AT HIS COST.

19. LOCATION OF SUPPLY:

SITE ADDRESS
THE SOUTH INDIA TEXTILE RESEARCH ASSOCIATION (SITRA),
13/37, AVINASHI ROAD,
COIMBATORE AERODROME POST,
COIMBATORE – 641014.

20. PERFORMANCE BANK GUARANTEE: A SUCCESSFUL BIDDER SHALL, AT THE OPINION OF SITRA AND WITHIN THE PERIOD SPECIFIED BY HIM, SUBMIT A PERFORMANCE BANK GUARANTEE AT 5% OF THE ACCEPTED ORDER VALUE OBTAINED FROM ANY NATIONALISED INDIAN BANK EXCUTED ON NON-JUDICIAL STAMP PAPER AND VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE OF COMPLETION OF WORK ORDER.

## CHAPTER 4 - SPECIAL CONDITIONS IN RESPECT OF TWO-PART TENDERS

***PART I - ENVELOPE A: TECHNO-COMMERCIAL BID (sealed)***

| S. No. | Document | Envelope |
|---|---|---|
| 1 | Appendix 2: Information about the bidding firm | Cover `A' |
| 2 | Appendix 3: Details of orders received and executed in the past years | Cover `A' |
| 3 | Appendix 4: Declaration regarding Banning and Liquidation, Court Receivership, etc | Cover `A' |
| 4 | Registration certificate of the Firm | Cover `A' |
| 5 | GST certificate | Cover `A' |

***PART 2 - ENVELOPE B: PRICE BID (sealed)***

| S. No. | Document | Envelope |
|---|---|---|
| 1 | Annexure I: Bill of Quantities with Price Schedule | Cover `B' |

**ENVELOPE C: TENDER DOCUMENTS (sealed)**

| S. No. | Document | Envelope |
|---|---|---|
| 1 | Appendix 1: Covering Letter | Cover `C' |
| 2 | DD or Bank Guarantee for EMD | Cover `C' |
| 3 | Tender Document (with seal and signature in all the pages) | Cover `C' |

The "Techno-Commercial Bid" and the "Price Bid" are to be placed in separate sealed covers and **they should be put into a bigger envelope super-scribed "Tender for RCC Road Laying Work at SITRA premises" with the Tender Number, Due Date and Time**.

***Envelope A***: **"Tender for RCC Road Laying Work at SITRA premises – Techno-commercial Bid**"

***Envelope B***: **"Tender for RCC Road Laying Work at SITRA premises – Price Bid** "

***Envelope C:*** **"Tender for RCC Road Laying Work at SITRA premises – Tender Documents** "

***Envelope D:*** All the above 3 covers are to be put in one master envelope super-scribed **"Tender for RCC Road Laying Work at SITRA premises" with the Tender Number, Due Date and Time, Bidders complete postal address with contact person name and phone number.**

Note: If the bidder fails to furnish all the relevant documents/information as mentioned in the Tender Document, their bid will be rejected.

The cover thus prepared should be sent to the following address so as to reach us on or before the due date and time specified in the tender form:

**The Director**
**The South India Textile Research Association**
**13/37, Avinashi Road, Civil Aerodrome Post**
**Coimbatore – 641014, Tamilnadu, India**

Tenders (**only hard copy**) may be hand delivered or sent by post.

**Due date for submission of bid: 26.11.2026 up to 16.00 hrs.**

Late and delayed tenders will not be considered. Therefore, please ensure that your tenders are posted well in time to reach us before the due date and time.

Tenders which are not prepared in line with the above terms are liable to be rejected.

Fax or mail offers shall not be considered.

**Appendix-1**

## COVERING LETTER

(**The Covering Letter should be submitted on the Letter Head of the Bidding Company**)

Ref. No._____
Date:

To,
The Director
The South India Textiles Research Association
13/37, Avinashi Road
Coimbatore – 641 014
Tamilnadu

Sub: Bid for RCC Road Laying Work in SITRA premises, Coimbatore, Tamilnadu

Dear Sir,

We, the undersigned……[insert name of the 'Bidder'] having read, examined and understood in detail the tender Document for "RCC Road Laying Work at The South India Textile Research Association (SITRA), Coimbatore, Tamilnadu, India" and hereby submit our Bid comprising of Techno-commercial Bid and Price Bid. We confirm that neither we nor any of our Parent Company/ Affiliate/Ultimate Parent Company has submitted Bid other than this Bid directly or indirectly in response to the aforesaid tender.

We give our unconditional acceptance to the tender, dated……and tender documents attached thereto, issued by The South India Textile Research Association, as amended. As a token of our acceptance to the tender documents, the same have been initialed by us and enclosed to the Bid. We shall ensure that we execute such tender documents as per the provisions of the tender and provisions of such tender documents shall be binding on us.

**Earnest Money Deposit**: We have enclosed an Earnest Money Deposit of INR …… (Insert Amount), in the form of Demand Draft / Bank Guarantee No. ……. (Insert reference of the bank guarantee) dated ……. (Insert date of bank guarantee) from …… (Insert name of Bank providing BG) and valid up to and including ……

We have submitted our Price Bid strictly as per this tender, without any deviations, conditions and without mentioning any assumptions or notes for the Price Bid in the said format(s).

In case we are a Successful Bidder, we shall furnish a declaration at the time of completion of work to the affect that neither we have availed nor we shall avail in future any Incentive other than received from SITRA for this Contract.

**Acceptance**: We hereby unconditionally and irrevocably agree and accept that the decision made by The South India Textile Research Association in respect of any matter regarding or arising out of the tender shall be binding onus. We hereby expressly waive any and all claims in respect of Bid process.

We confirm that there are no litigations or disputes against us, which materially affect our ability to fulfill our obligations with regard to execution of this contract offered by us.

**Familiarity with Relevant Indian Laws & Regulations**: We confirm that we have studied the provisions of the relevant Indian laws and regulations as required to enable us to submit this Bid and execute the tender documents, in the event of our selection as Successful Bidder. We further undertake and agree that all such factors as mentioned in tender have been fully examined and considered while submitting the Bid.

**Contact Person**:
Details of the contact person are furnished as under:

| | |
|---|---|
| Name | : |
| Designation | : |
| Company | : |
| Address | : |
| Phone No | : |
| Email | : |

We are enclosing herewith the Envelope - I (Covering Letter, EMD, Techno-Commercial documents etc.) and Envelope -II (Price Bid), duly signed formats, each one duly sealed separately, in one original as desired by you in the tender for your consideration.

It is confirmed that our Bid is consistent with all the requirements of submission as stated in the tender and subsequent communications from The South India Textile Research Association. The information submitted in our Bid is complete, strictly as per the requirements stipulated in the tender and is correct to the best of our knowledge and understanding.

We would be solely responsible for any errors or omissions in our Bid. We confirm that all the terms and conditions of our Bid are valid for acceptance for a period of **180 (One Hundred Eighty Days)** from the date of opening of "Price Bid (Envelope-II)". We confirm that we have not taken any deviation so as to be deemed non-responsive.

Dated the.....day of, ……. 2026.

Thanking you,

We remain,

Yours faithfully,

Name, Designation and Signature of the Authorized Person in whose name Power of Attorney / Board Resolution / Declaration. Copy of Power of Attorney / Board Resolution / Declaration should be enclosed along with Covering Letter.

**Appendix-2**

**INFORMATION ABOUT THE BIDDING FIRM**

**Tender No.: SITRA/ADMIN/CIVIL/002/2026 Dt.20.11.2026** Date:

| S. No. | Particulars | |
|---|---|---|
| 1 | Name of the Bidder | |
| 2 | Address of Bidder with Telephone, E-mail | |
| 3 | Address of the Registered Office | |
| 4 | Name & Designation of Authorized Signatory for Correspondence | |
| 5 | Nature of Firm (Proprietorship / Partnership / Pvt. Ltd / Public Ltd. Co. / Public Sector) | |
| 6 | Permanent Account Number (PAN) | |
| 7 | Firm's Registration Number | |
| 8 | GST Registration Number | |
| 9 | Number of projects executed in Tamilnadu (RCC & Bitumen) | |
| 10 | Whether the Bidder has submitted details of customer list | |
| 11 | Particulars of Earnest Money Deposit | |
| 12 | Other details and remarks, if any | |

Yours faithfully,

(Signature of Authorized Signatory)

Name :
Designation :
Company seal :

(Separate sheet may be used for giving detailed information in seriatim duly signed. This form must be submitted duly signed in case separate sheet is submitted)

**Appendix-3**

## DETAILS OF ORDERS RECEIVED AND EXECUTED IN PAST YEARS

Tender No.: Date:

Details of Orders Received & Executed by the Manufacturer / Vendor during the past **10 years in India**:

| S. No. | Name of the Customer | Model | Order No. Date & Qty | Delivery Schedule | Qty supplied within delivery schedule (Mtr / Km) | Qty supplied after delivery schedule (Mtr / Km) | Date of full supply |
|---|---|---|---|---|---|---|---|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |

Add more rows if required

Yours faithfully,

(Signature of Authorized Signatory)
Name :
Designation :
Company Seal :

**Note**:

Attach photocopies of purchase orders

Attach photocopies of Certificate of Satisfactory Performance issued by concerned Organizations

Separate sheet may be used for giving detailed information in seriatim duly signed. This form must be submitted duly signed in case separate sheet is submitted

**Appendix-4**

**DECLARATION REGARDING BANNING, LIQUIDATION, COURT RECEIVERSHIP, ETC.**

(To be submitted on the Letter Head of the Bidding Company)

To
The Director
The South India Textiles Research Association
13/37, Avinashi Road
Coimbatore – 641 014
Tamilnadu

Sub: **Bid for RCC Road Laying Work in SITRA premises, Coimbatore, Tamilnadu**

Dear Sir,

We hereby confirm that we are not on Banned List by any Govt. Procurement Agencies or Public Sector Project Management Consultant due to "poor performance" or "corrupt and fraudulent practices" or any other reason or banned by Government department/Public Sector on due date of submission of bid.

Further, we confirm that neither we nor our allied agency/(ies) (as defined in the Procedure for Action in case of Corrupt/Fraudulent/Collusive/Coercive Practices are on banned list.

We also confirm that we are not under any liquidation, court receiver ship or similar proceedings or 'ruptcy bank'.

In case it comes to the notice of SITRA that we have given wrong declaration in this regard, the same shall be dealt as 'fraudulent practices' and action shall be initiated as per the Procedure for action in case of Corrupt/Fraudulent/Collusive/Coercive Practices.

Further, we also confirm that in case there is any change in status of the declaration prior to award of contract, the same will be promptly informed to SITRA by us.

(Signature of Authorized Signatory of Bidder)
Name :
Designation :
Company seal

Place:
Date:

**THE SOUTH INDIA TEXTILE RESEARCH ASSOCIATION (SITRA), COIMBATORE - 641014**

**RCC ROAD WORK IN SITRA PREMISES**

**TENDER: SITRA /ADMIN / CIVIL / 002 / 2026**

## ANNEXURE I - BILL OF QUANTITIES FOR 4.5M WIDE RCC ROAD WORK FOR 400M LENGTH (APPROX)

| S. NO. | DESCRIPTION OF WORK | UOM | QTY | RATE /UNIT | AMOUNT (Rs) |
|---|---|---|---|---|---|
| 1 | SECTIONING AND LEVELLING THE EXISTING WMM TO THE REQUIRED CAMBER OF 2% TO 2.5% TOWARDS THE ONE SIDE DRAIN AND COMPACTING WITH HEAVY ROAD ROLLER TO THE SATISFACTION OF SITRA ENGINEERS. | SQM | 1800 | | |
| 2 | SUPPLYING AND LAYING 125 MICRON THICK LDPE (PLASTIC) SHEET DIRECTLY OVER THE CLEANED WMM SURFACE BEFORE POURING CONCRETE. THIS PREVENTS THE DRY WMM FROM ABSORBING WATER FROM THE FRESH CONCRETE SLURRY. | SQM | 1850 | | |
| 3 | SUPPLYING, LAYING AND COMPACTING M30 GRADE CONCRETE TO A FINISHED THICKNESS OF 150MM. THE CONCRETE WILL HAVE TO BE MIXED AT SITE IN A WEIGHT BATCH MIXER MACHINE USING 43 GRADE PP CEMENT, 20-10MM HARD BLUE GRANITE AGGREGATES, CLEAN M SAND PASSING THROUGH A 4.75MM SIEVE, KEEPING WATER:CEMENT RATION LESS THAN 0.42. USE PLASTICISERS / ADMIXTURE FOR WORKABILITY (0.5% TO 1% BY WEIGHT OF CEMENT) WITHOUT ADDING WATER. THE MIXER DRUM TO ROTATE 1.5 TO 2 MINUTES AFTER ADDING ALL INGREDIENTS INCLUDING WATER FOR OBTAINING A UNIFORM PASTE CONSISTENCY. THE CONCRETE TO BE PREPARED AND LAID AS PER IRC CODE SP:62. WATER PONDING FOR CURING SHOULD BE DONE WITHIN 24 HOURS OF LAYING OF CONCRETE. THE WATER POND TO BE THERE FOR 14 DAYS MINIMUM. CONCRETE CUBE TEST TO BE DONE FOR 7 DAYS AND 28 DAYS. COMPRESSIVE STRENGTH IN EACH DAY OF CONCRETE AND RESULT TO BE SHARED WITH SITRA. CEMENT FOR M CUBE OF CONCRETE TO BE MINIMUM 400KG, SAND AROUND 760KG AND JELLY 1220KG. 20-10MM HARD BLUE GRANITE JELLY - M3. M SAND PASSING AND CLEAN THROUGH 4.75MM SEIVE - M3 | CUM | 270 | | |

**SIGNATURE OF THE CONTRACTOR WITH OFFICE SEAL**

## BILL OF QUANTITIES FOR 4.5M WIDE RCC ROAD WORK FOR 400M LENGTH (APPROX)

| S. NO. | DESCRIPTION OF WORK | UOM | QTY | RATE /UNIT | AMOUNT (Rs) |
|---|---|---|---|---|---|
| 4 | APPLICATION OF LIQUID RESIN BASED CURING COMPOUND, BRUSH, TEXTURING AND INITIAL 14 DAYS BONDING. | SQM | 1800 | | |
| 5 | PROVIDING CONTRACTION JOINTS IN TRANSVERSE DIRECTION AT 3.5M INTERVALS, GROOVE CUTTING TO A DEPTH OF 50MM USING A JOINT CUTTING MACHINE WITHIN 12-24 HRS. OF CONCRETING, CLEANING AND SEALING WITH HOT APPLIED SEALING COMPOUND OF APPROVED BRAND. | RM | 513 | | |
| 6 | PROVIDING EXPANSION JOINTS AT EVERY 40 MRS WITH 12MM THICK JOINT FILLER BOARDS (BITUMEN IMPREGNATED FIBER BOARD) SEALED WITH POLYURETHENE OR HOT APPLIED POLYSULPHIDE SEALENT TO KEEP RAINWATER OUT OF THE SURFACE TO A DEPTH OF 20MM MINIMUM. | RM | 54 | | |
| 7 | SUPPLYING AND LAYING 8MM TMT BARS @ 300MM SPACING ALONG LENGTH AND BREADTH AS A MESH AT 50MM DEPTH FROM TOP INCLUDING LABOUR CHARGES AND BINDING WIRES / WELDING COST. USE FE 500 / 550 STEEL (REPUTED BRAND). | KG | 4500 | | |
| 8 | PROVIDING PRECAST KERB STONES IN BOTH SIDES OF ROAD, SEMI MOUNTABLE ON THE DRAIN SIDE AND FLUSH TYPE IN THE OUTER SIDE (500 / 600MM LENGTH, 150MM THICK AND 300MM HEIGHT, PRECAST IN M30) INCLUDING PROVIDING SMALL OPENING AT ABOUT 3M SPACING ON THE DRAIN SIDE. | RM | 800 | | |
| | **VALUE OF THE WORK** | | | **Rs.** | |
| | **GST** | | | **Rs.** | |
| | **TOTAL AMOUNT** | | | **Rs.** | |

**SIGNATURE OF THE CONTRACTOR WITH OFFICE SEAL**